

**Report for: Cabinet**

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Date of Meeting:	12 December 2023
<b>Subject:</b>	<b>Corporate Performance Report</b>
Cabinet Member:	Cllr Luke Taylor, Council Leader
Responsible Officer:	Matthew Page, Corporate Manager for People, Governance & Waste. Dr Steve Carr, Corporate Performance and Improvement Manager.
Exempt:	N/A
Wards Affected:	All
Enclosures:	Appendix 1A: Environment Appendix 1B: Climate Change Appendix 2: Homes Appendix 3: Economy Appendix 4: Community Appendix 5: Corporate Performance

**Section 1 – Summary and Recommendation(s)**

To provide Members with an update on performance against the corporate plan and local service targets for quarter 2 (2023/24).

**Recommendation(s):**

**Members review and scrutinise the Performance Indicators and information detailed in this report.**

**Section 2 – Report**

**1.0 Introduction**

- 1.1 The council's Corporate Plan was adopted in February 2020. It sets out the council's aims and priorities, and provides an explanation of the council's thinking and the key actions it would deliver on these priorities.
- 1.2 Appendices 1-5 provide Members with details of performance against the Corporate Plan and local service targets for quarter 2, financial year 2023/24. This spans the period July 2023 to September 2023.

1.3 The Corporate Plan has four themes: Homes, Environment, Economy, and Community. Climate Change is a cross cutting theme of the Plan. Alongside the performance reporting of the Corporate Plan, the council presents performance information on a wide range of corporate performance indicators, these are detailed in Appendix 5.

1.4 Devon Audit Partnership completed an internal audit on the council’s performance management arrangements in September 2023. As part of the recommendations of this report, this report is no longer presented to the Audit committee. It will continue to be presented to Cabinet quarterly, and then it will be reviewed by Scrutiny committee every six months (at a minimum).

**2.0 Performance Analysis**

Environment (Appendix 1A)

2.1 Levels of residual waste collected per household is performing ahead of target for the year to date (Figure 1). Between April and September, the level of residual waste collected has decreased by over 16% from 2021/22 to 2023/24.

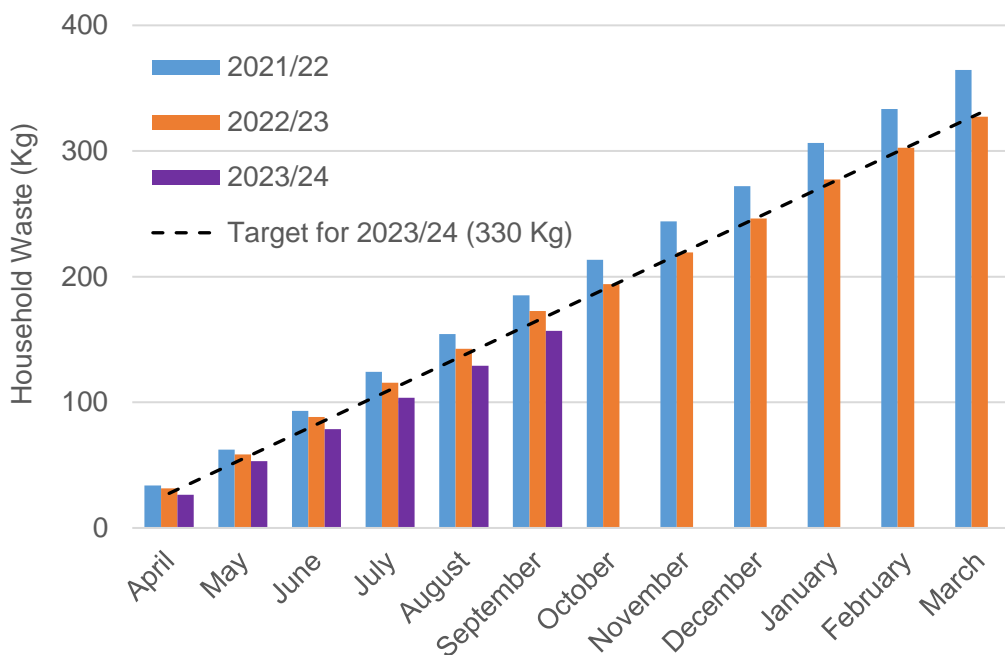


Figure 1: Residual Waste per Household (Kg), 2021/22 to present.

2.2 Household waste recycled in the financial year to date is 59.24% (April to September 2023), and is above target (56.5%).

- 2.3 Households opted into chargeable Garden Waste collections is 12,443 (September 2023) compared to 12,018 last year (September 2022).
- 2.4 Levels of missed bin collections are slightly higher than the target. This is being closely monitored and the new Customer Relationship Management (CRM) system will enable more scrutiny of performance.
- 2.5 37 fixed penalty notices (Environment) have been issued (April to September 2023). One of the objectives for the Environment and Enforcement service is to educate the public and ensure a balanced and proportionate approach to enforcement activity. This will enable the service to build public confidence in our enforcement practice.

Climate Change Appendix 1B

- 2.6 To date, the Council has installed three electric vehicle charger units, each with two charging points. Lease arrangements are being finalised for 3 new sites (one charger at each site). The number of charging point uses is ahead of target for 2023/24.

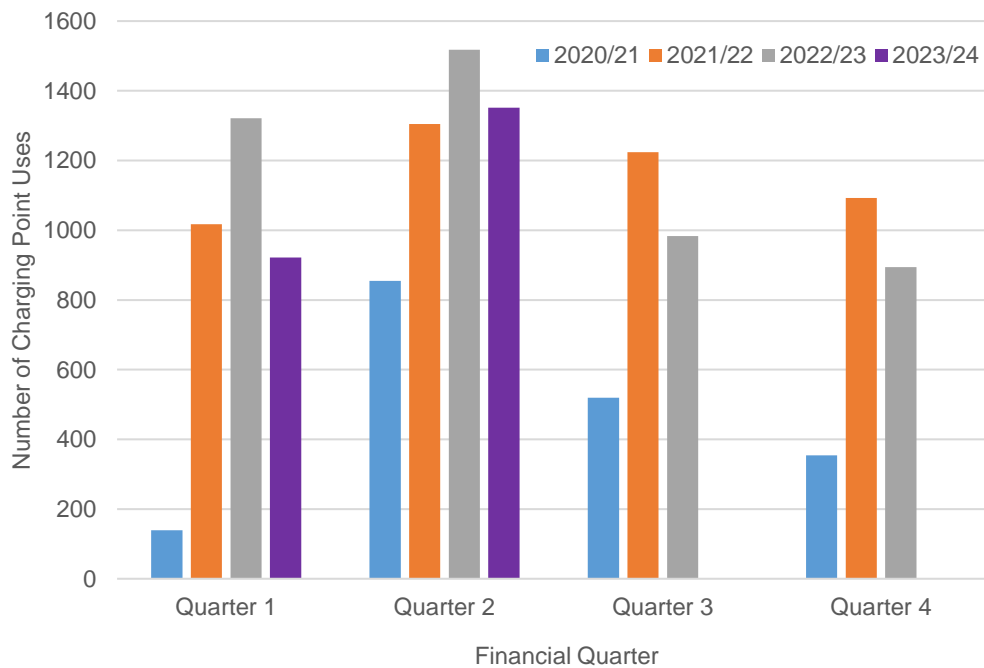


Figure 2: Electric Vehicle Charge Point uses per quarter, 2020/21 to present

- 2.7 The council’s carbon footprint for 2022/23 has now been calculated at 17,730 t CO<sub>2</sub>e.

Homes Portfolio - Appendix 2

2.8 The number of households who considered themselves as homeless that approached the Council’s housing advice service for Quarter 2 was 207, Figure 3.

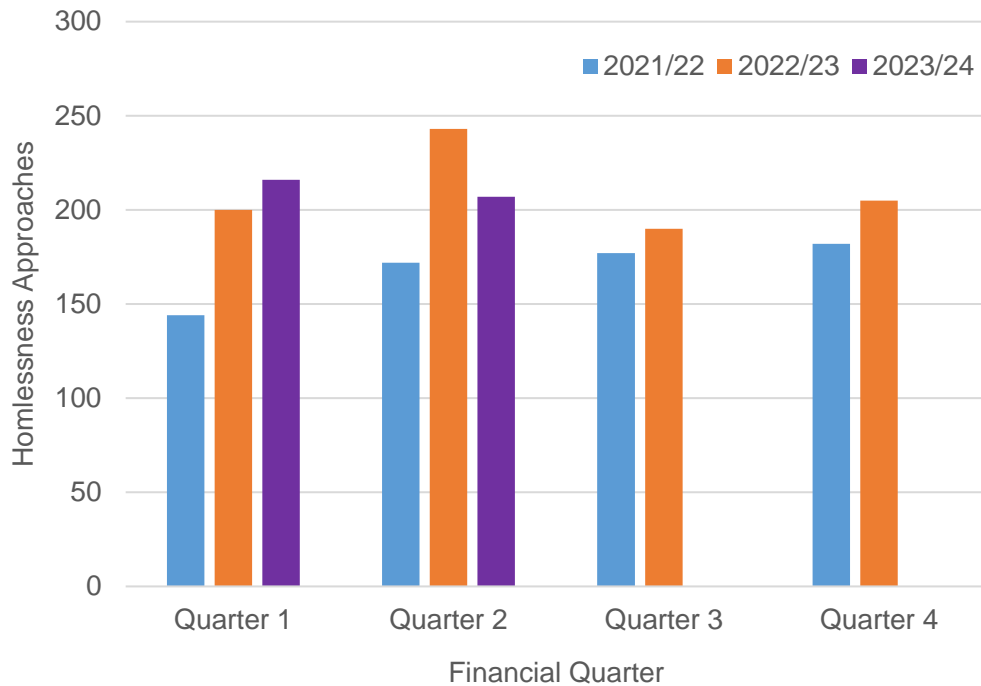


Figure 3: Homelessness approaches per quarter, 2021/22 to present.

2.9 The data for Council Housing for Quarter 2, 2023/24 (July to September 2023) is shown in Table 1.

Table 1: Council housing performance indicators, April to June 2023.

Indicator	July	Aug	Sep
Emergency repairs completed on time	100.0%	100.0%	100.0%
Urgent repairs completed on time	96.3%	100.0%	100.0%
Routine repairs completed on time	98.9%	99.7%	100.0%
Properties with a valid gas safety certificate	99.9%	99.9%	99.9%
Housing complaints responded to on time	95.2%	100.0%	94.4%

Economy Portfolio - Appendix 3

2.10 The number of empty business properties is measured by the number of national non-domestic rates (NDR) accounts receiving empty property relief. There were 246 empty business properties in September 2023, Figure 4.

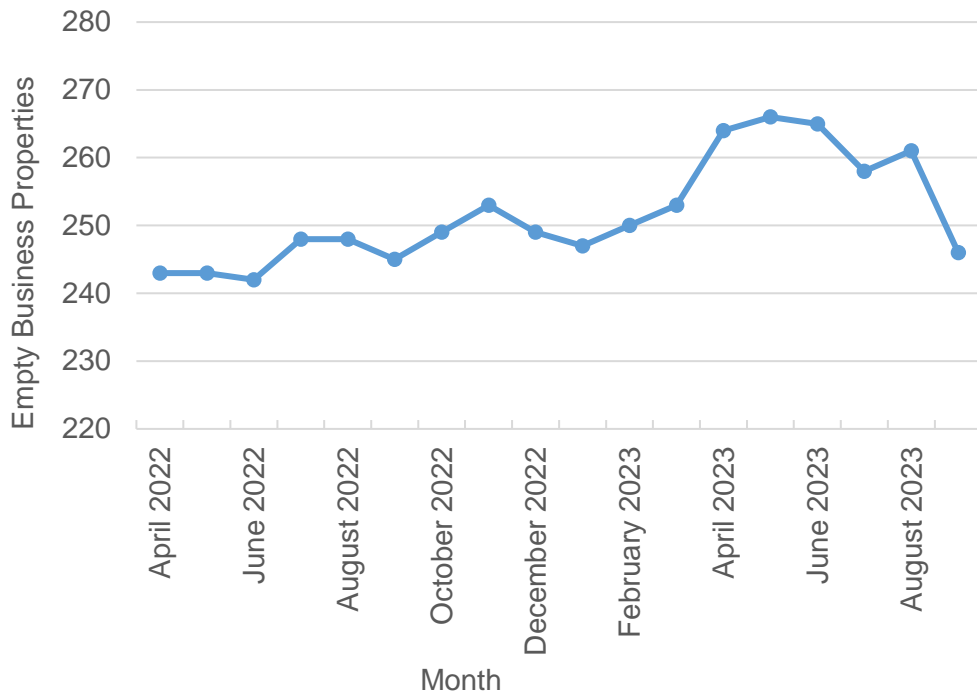


Figure 4: Number of empty business properties, last 18 months.

- 2.11 The number of regular traders at the Pannier market is 87% for Quarter 2, ahead of a target of 85%, Table 1.

Table 1: Regular Traders at the Tiverton Pannier market, 2022/23 to present

Financial Year	Quarter	Regular Traders
<b>2022/23</b>	1	85%
	2	87%
	3	87%
	4	81%
<b>2023/24</b>	1	89 %
	2	87 %

#### Community Portfolio - Appendix 4

- 2.12 There have been 281 complaints this financial year (April 2023 to September 2023), 94% have been responded to within the target timescales.
- 2.13 Health Referral Initiative starters is 66 for the year to date (April 2023 to September 2023). The number of Health Referral Initiative Completers is currently 31 (September 2023) and the number of Health Referral Initiative Conversions is 29. All performance indicators are performing ahead of target.

## Corporate - Appendix 5

- 2.14 Council Tax collected for the financial year is 55.08% (September 2023), slightly lower than last year (55.57%; September 2022).
- 2.15 National Non Domestic Rate (NNDR) collected thus far is 56.18% (September 2023), compared to 62.56% in September 2022.
- 2.16 The number of working days/ shifts lost due to staff sickness absence per full time equivalent employee is 3.53% for the financial year to date (September 2023). This is higher than at the same point last year, 3.11% (September 2022).
- 2.17 Staff turnover at the Council for the year to date is 9.01% (September 2023), Figure 5. Whilst staff turnover is lower than in the previous two financial years, it is now performing behind the target set.

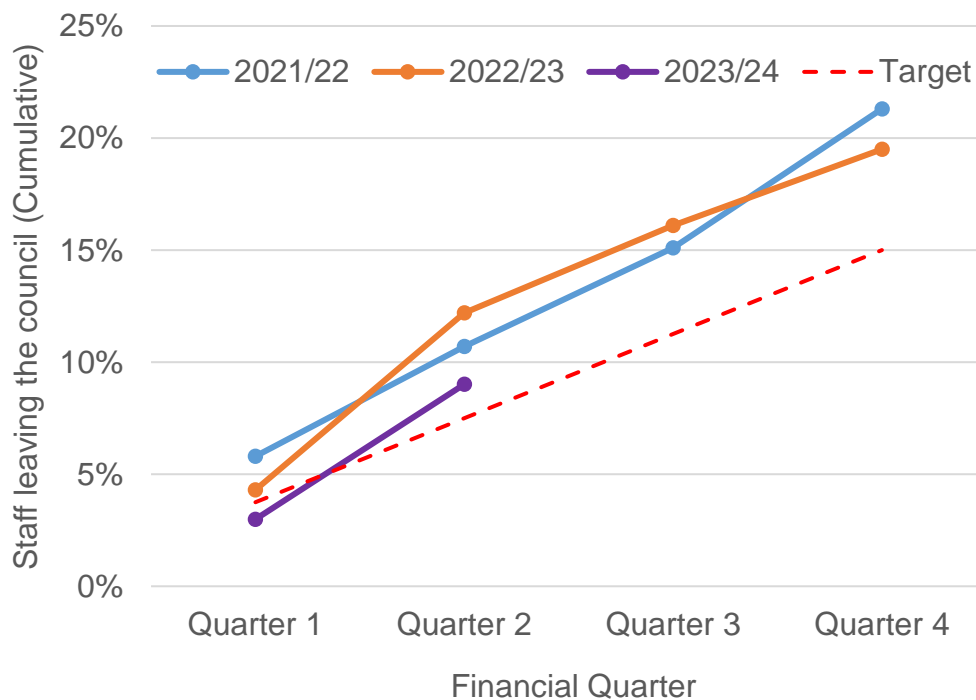


Figure 5: Staff Turnover per financial quarter (Cumulative year to date), 2021/22 to present.

### **Financial Implications**

There are no direct financial implications arising from this report. However, if performance is not at the expected or desired level then resources may need to be reviewed or redirected to improve performance. Policy Development Groups, Planning committee and Cabinet have started to receive Performance Dashboards each quarter. These Dashboards present performance, finance, and risk information together to enable simultaneous consideration of these related aspects.

## **Legal Implications**

There are no direct legal implications arising from this report. However, if the performance of some indicators is not at required levels, there is a risk of legal challenge. Performance management helps the council meet its duties in relation to Value for Money.

## **Risk Assessment**

If performance is not managed we may not meet our corporate and local service plan targets or take appropriate corrective action. Equally risks may arise which impact the council's ability to deliver its corporate priorities. Corporate Risks are identified through the council's Corporate Risk Register and these represent the strategic risks most likely to impact on the council achieving its corporate priorities.

## **Impact on Climate Change**

Several performance indicators are related to our corporate ambition to reduce carbon emissions. Managing the performance of these can help evaluate the impact of Council interventions as well as guide future decisions on spend and investment.

## **Equalities Impact Assessment**

The council has a duty to understand its residents, user groups and customers. Customer feedback (e.g. complaints) can help the council identify any groups of people who may potentially be experiencing a less satisfactory level of service. When reviewing performance and making recommendations on priorities, the Council should be mindful to consider how services might impact on different sections of the community. The council is currently reviewing its Equality Impact Assessment process.

## **Relationship to Corporate Plan**

Corporate Plan priorities and targets are managed and scrutinised on a regular basis using appropriate performance indicators as detailed in this report.

## **Section 3 – Statutory Officer sign-off/mandatory checks**

**Statutory Officer:** Andrew Jarrett

Agreed by or on behalf of the Section 151

**Date:** 28 November 2023

**Statutory Officer:** Maria De Leburne

Agreed on behalf of the Monitoring Officer

**Date:** 28 November 2023

**Chief Officer:** Stephen Walford

Agreed by or on behalf of the Chief Executive/Corporate Director

**Date:** 28 November 2023

**Performance and risk:** Steve Carr

Agreed by the Corporate Performance & Improvement Manager

**Date:** 15 November 2023

**Cabinet member notified:** Yes

#### **Section 4 - Contact Details and Background Papers**

**Contact:** Dr Steve Carr, Corporate Performance & Improvement Manager

Email: [scarr@middevon.gov.uk](mailto:scarr@middevon.gov.uk)

Telephone: 3CX Extension: 4217

**Background papers:**